

Subscribing to Notifications

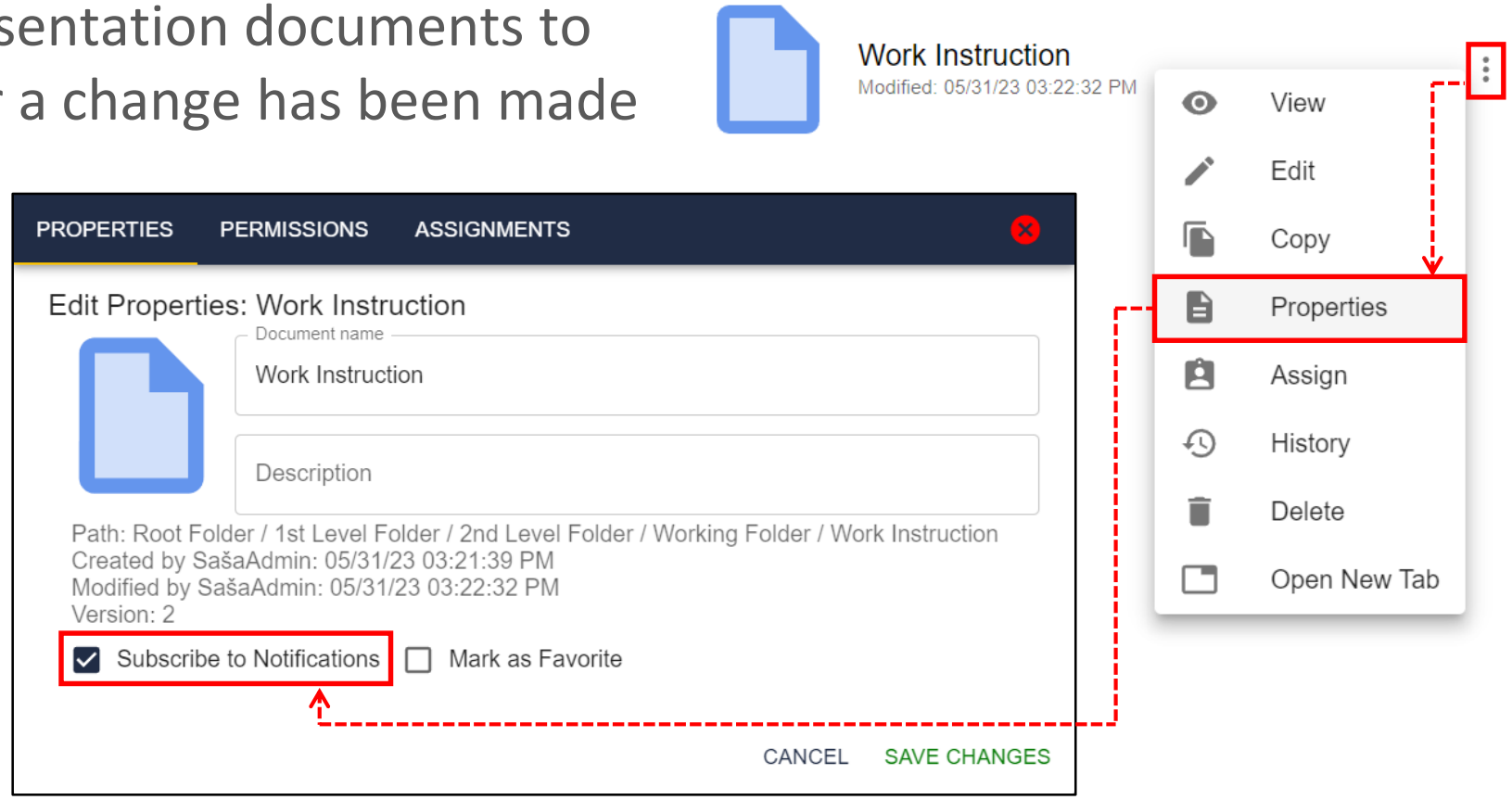
Get notified when documents are updated or Checklists are submitted

Presentation Subscription – Method 1

Users can subscribe to Presentation documents to get notifications whenever a change has been made

Method 1

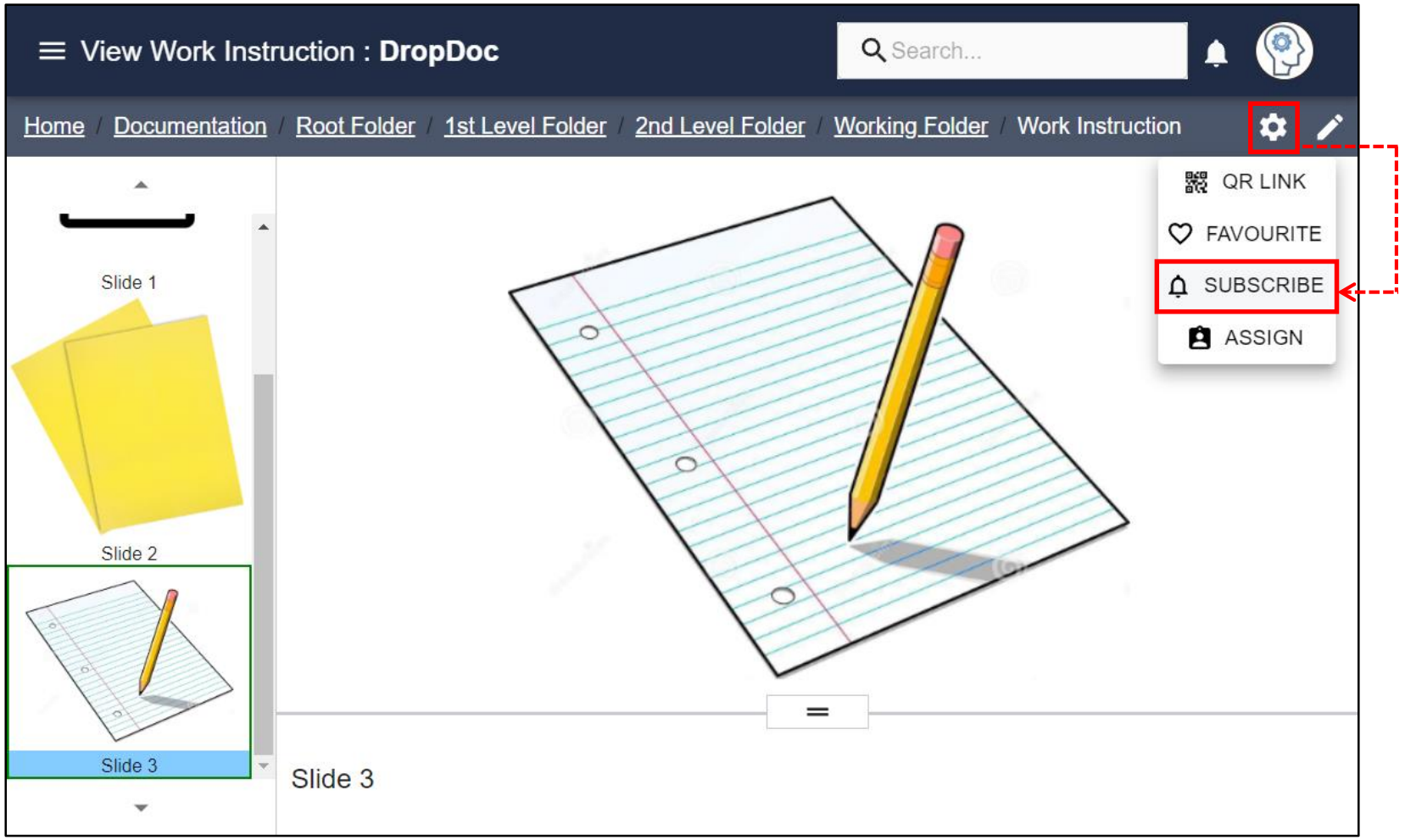
of subscribing to a document is through it's Properties, which can be accessed using the 3-dot action menu



Presentation Subscription – Method 2

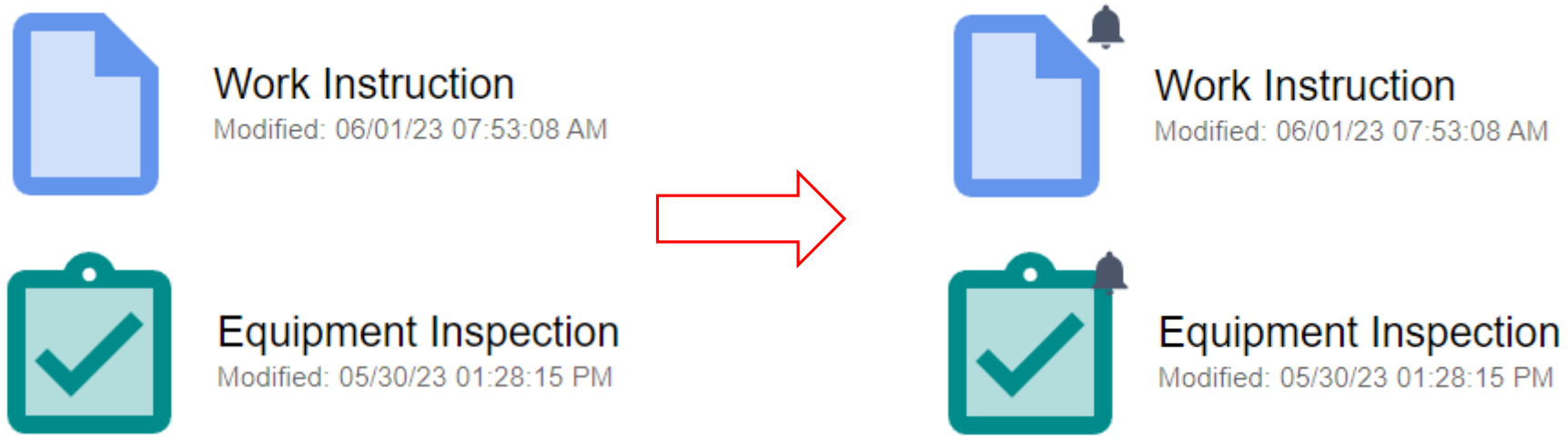
Method 2

of subscribing to a document is opening it for viewing and using the gear menu in the top right corner



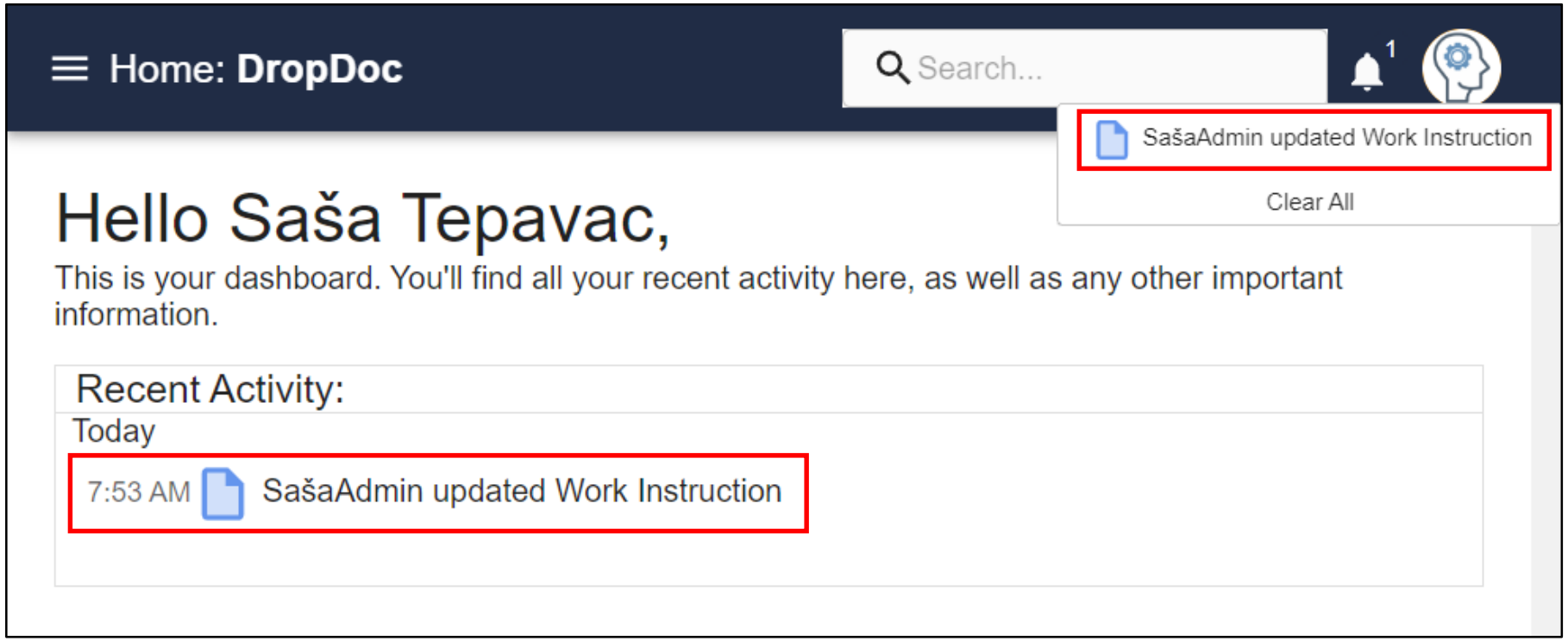
Notification Bell Icon

Once a user is subscribed to a document, the bell icon appears in the top right corner of the icon



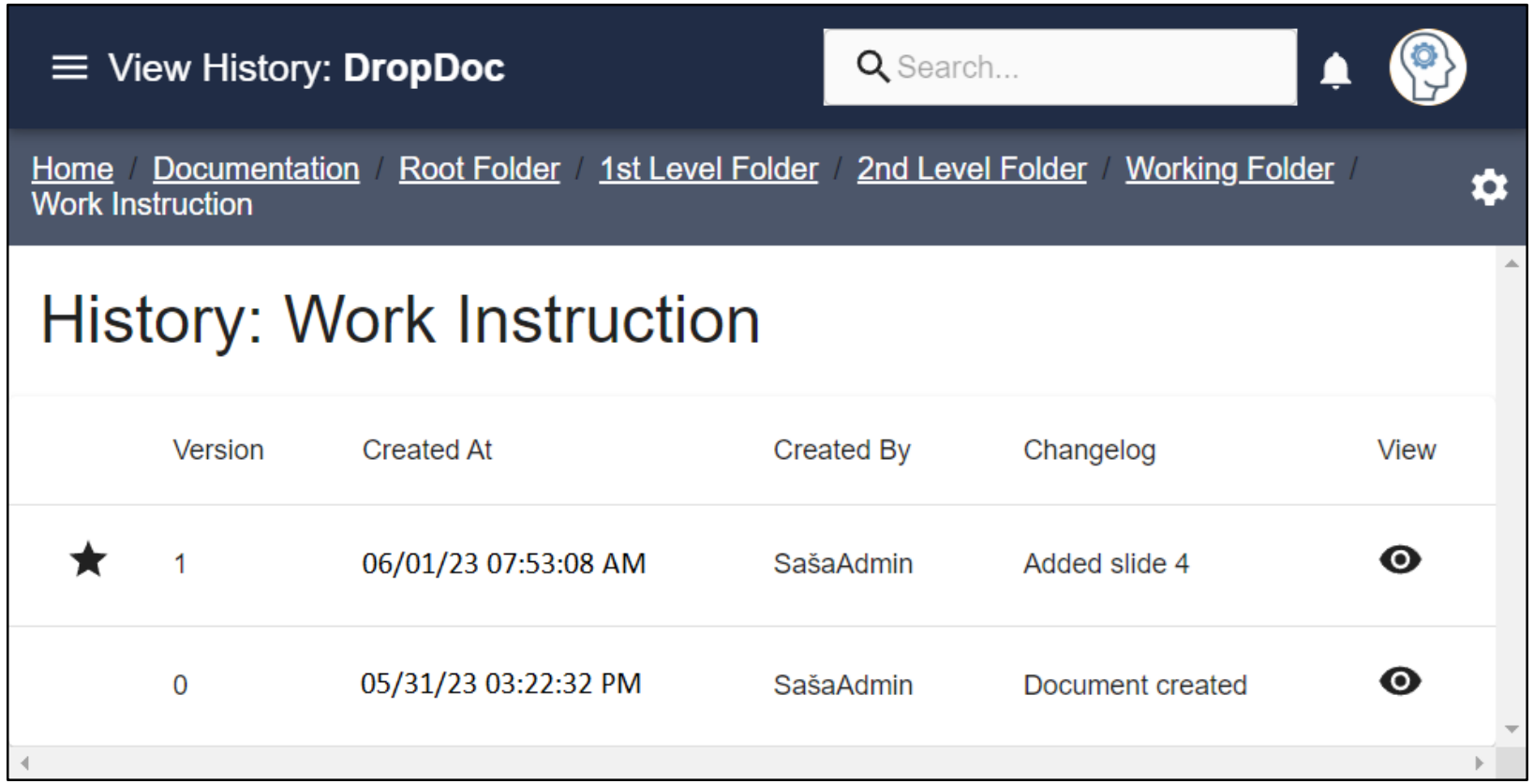
Presentation Notifications

Once the document has been updated, the user receives a notice in their home dashboard as well as the notification bell icon in the top right corner



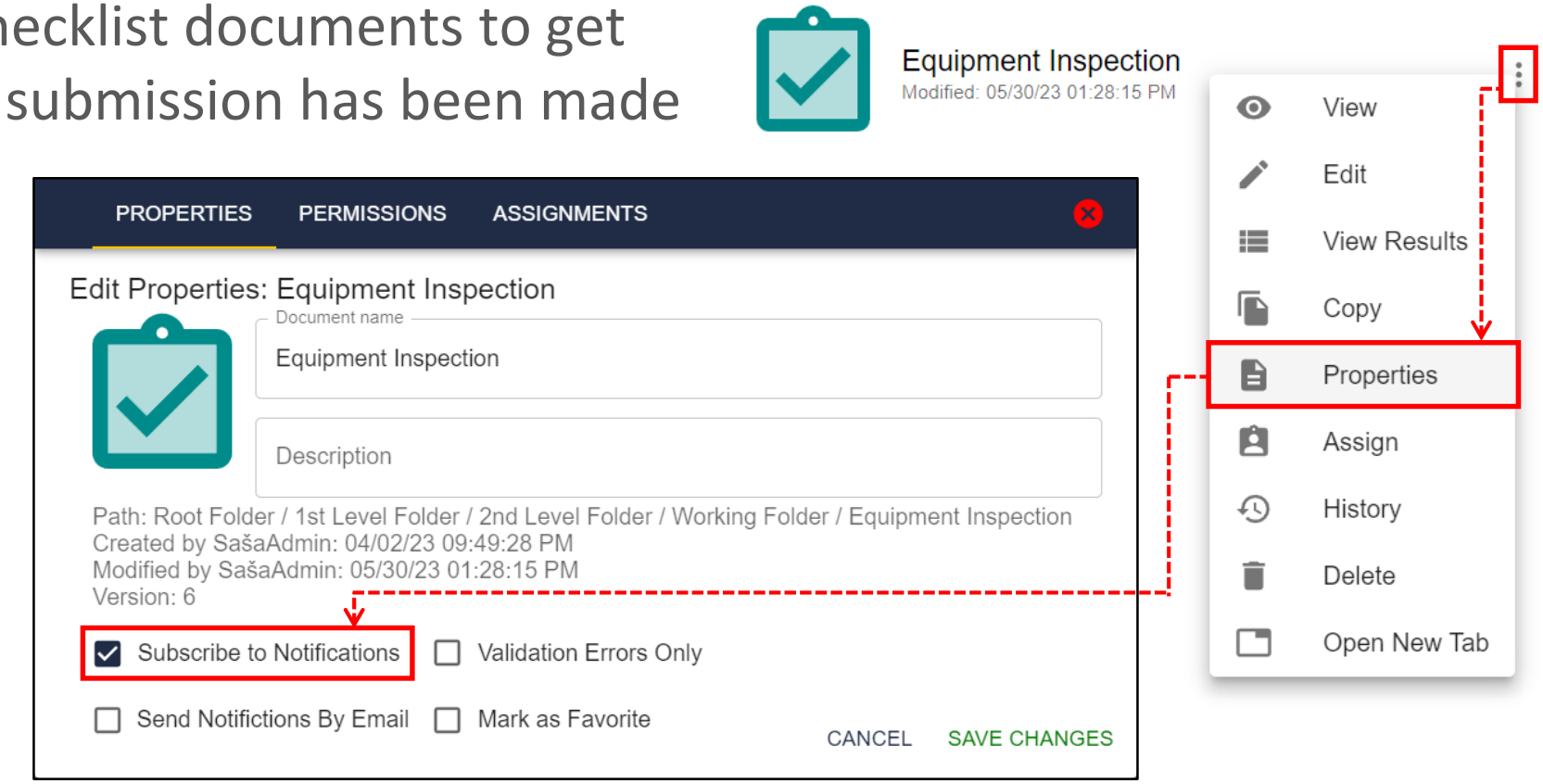
Presentation Change Log

When the notification is clicked on, the user is taken to the document history where the change log and all document versions can be viewed



Checklist Subscription – Method 1

Users can subscribe to Checklist documents to get notifications whenever a submission has been made



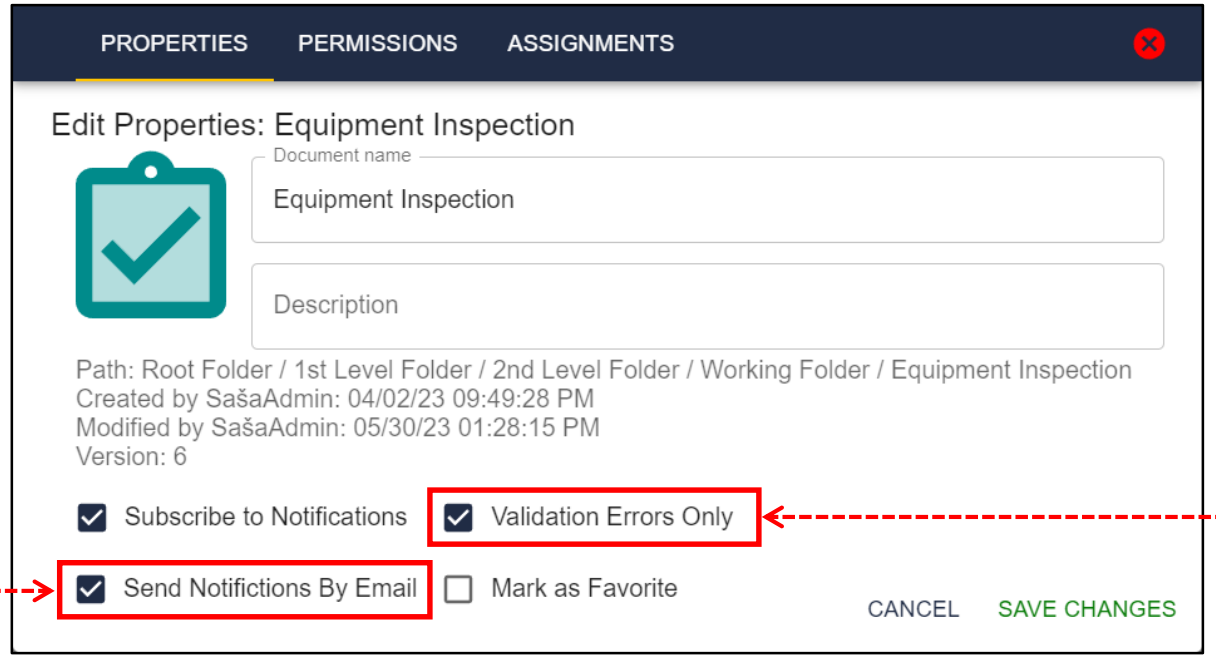
Method 1

of subscribing to a document is through it's Properties, which can be accessed using the 3-dot action menu

Checklist Subscription – Method 1

Users have the option to receive notifications for validation errors only in situations when getting a notification for every submission isn't necessary

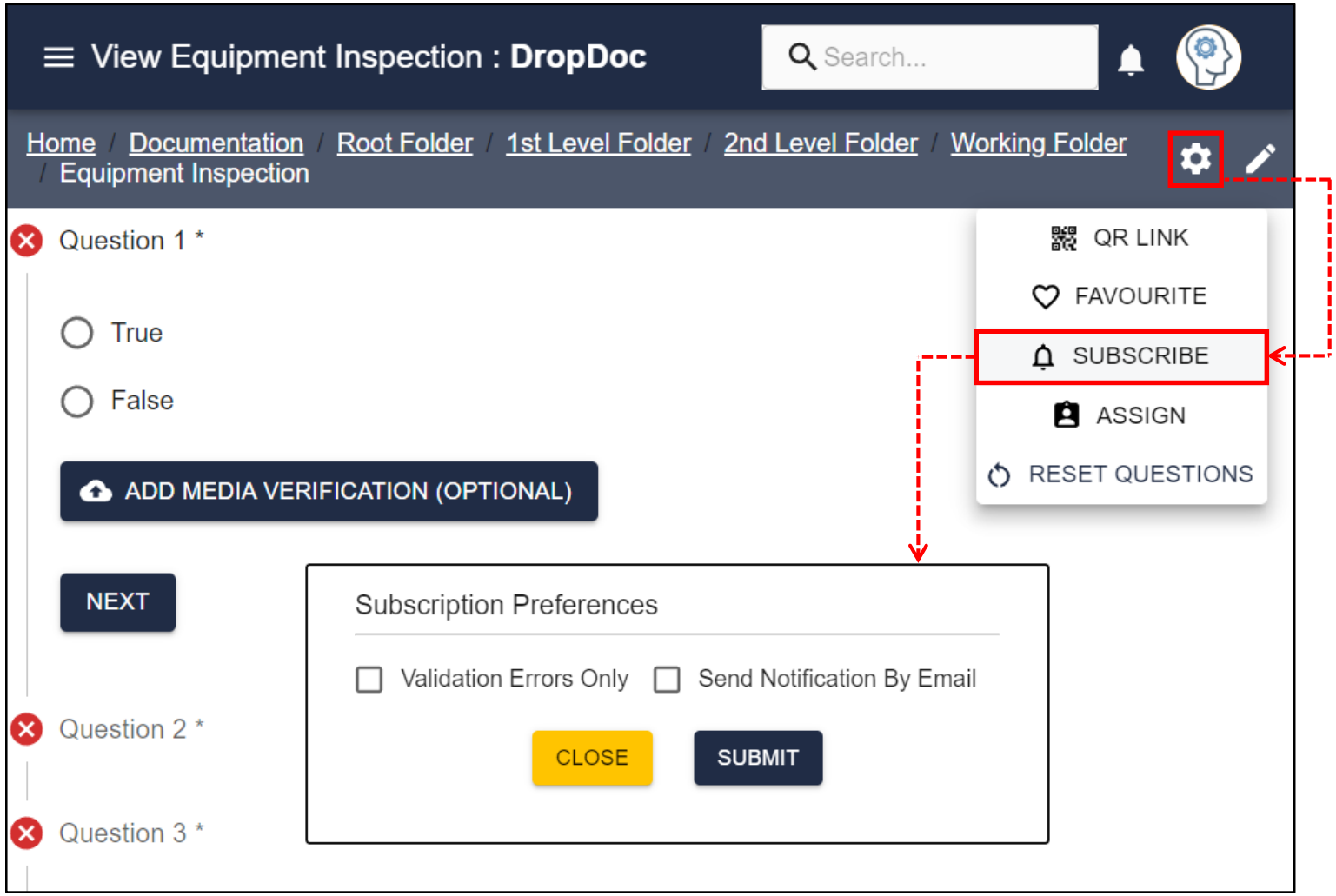
When more urgent notification are required, users can also be notified by email



Checklist Subscription – Method 2

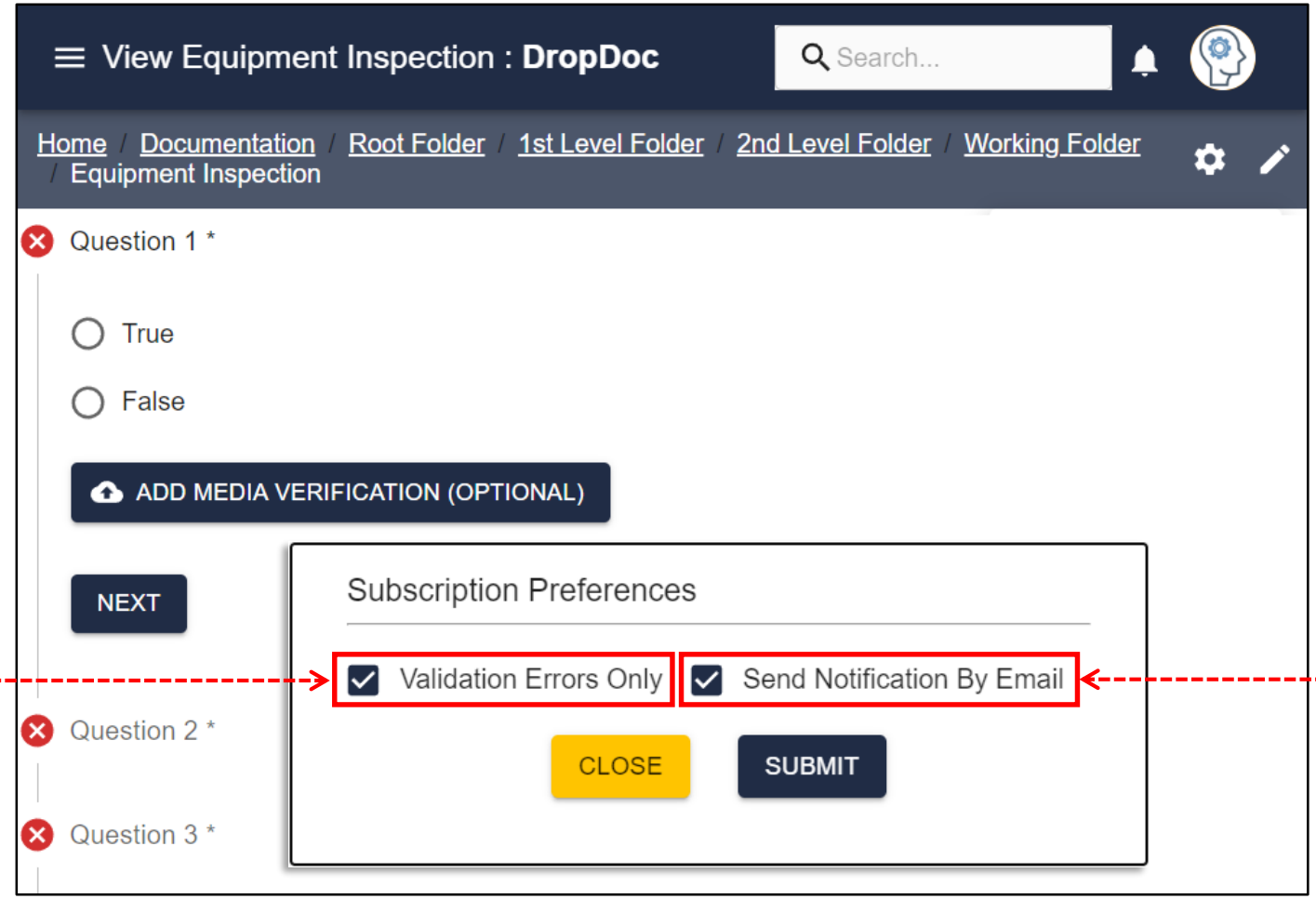
Method 2

of subscribing to a document is opening it for viewing and using the gear menu in the top right corner



Checklist Subscription – Method 2

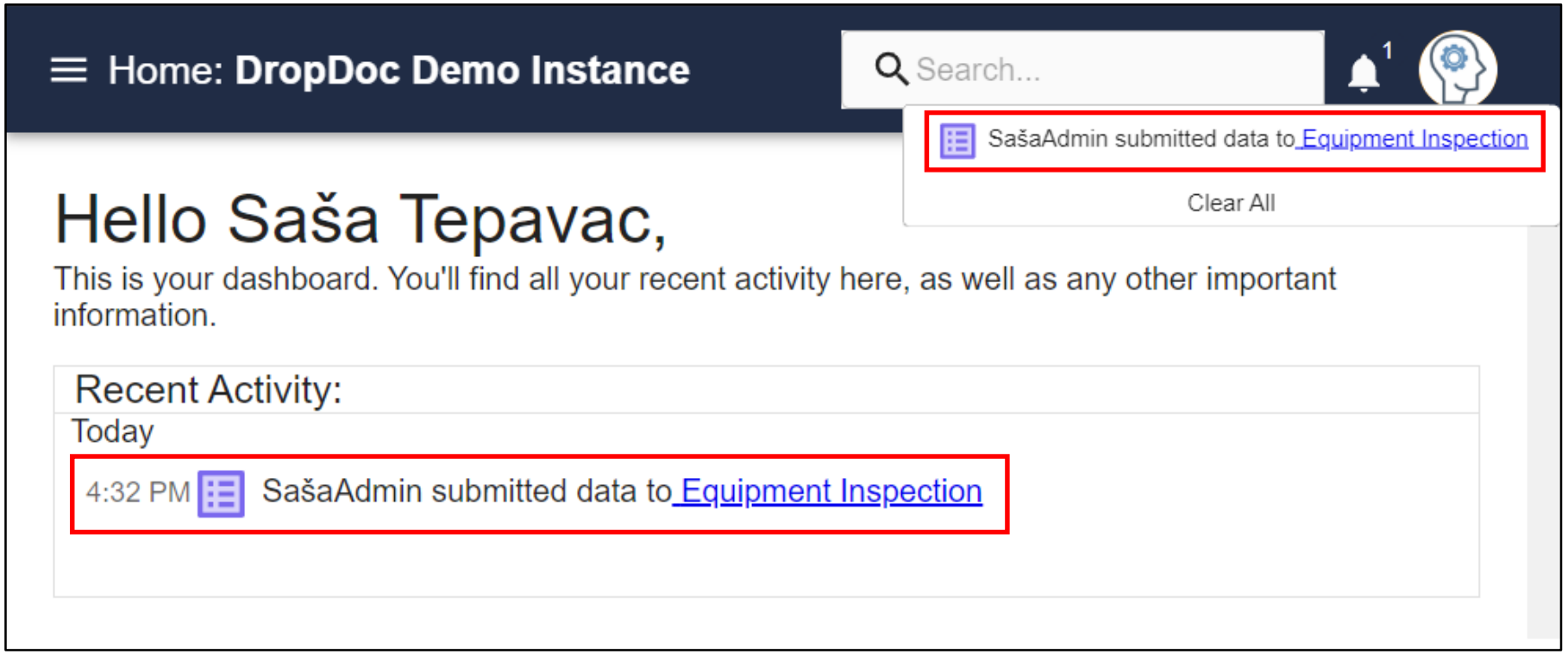
Users have the option to receive notifications for validation errors only in situations when getting a notification for every submission isn't necessary



When more urgent notification are required, users can also be notified by email

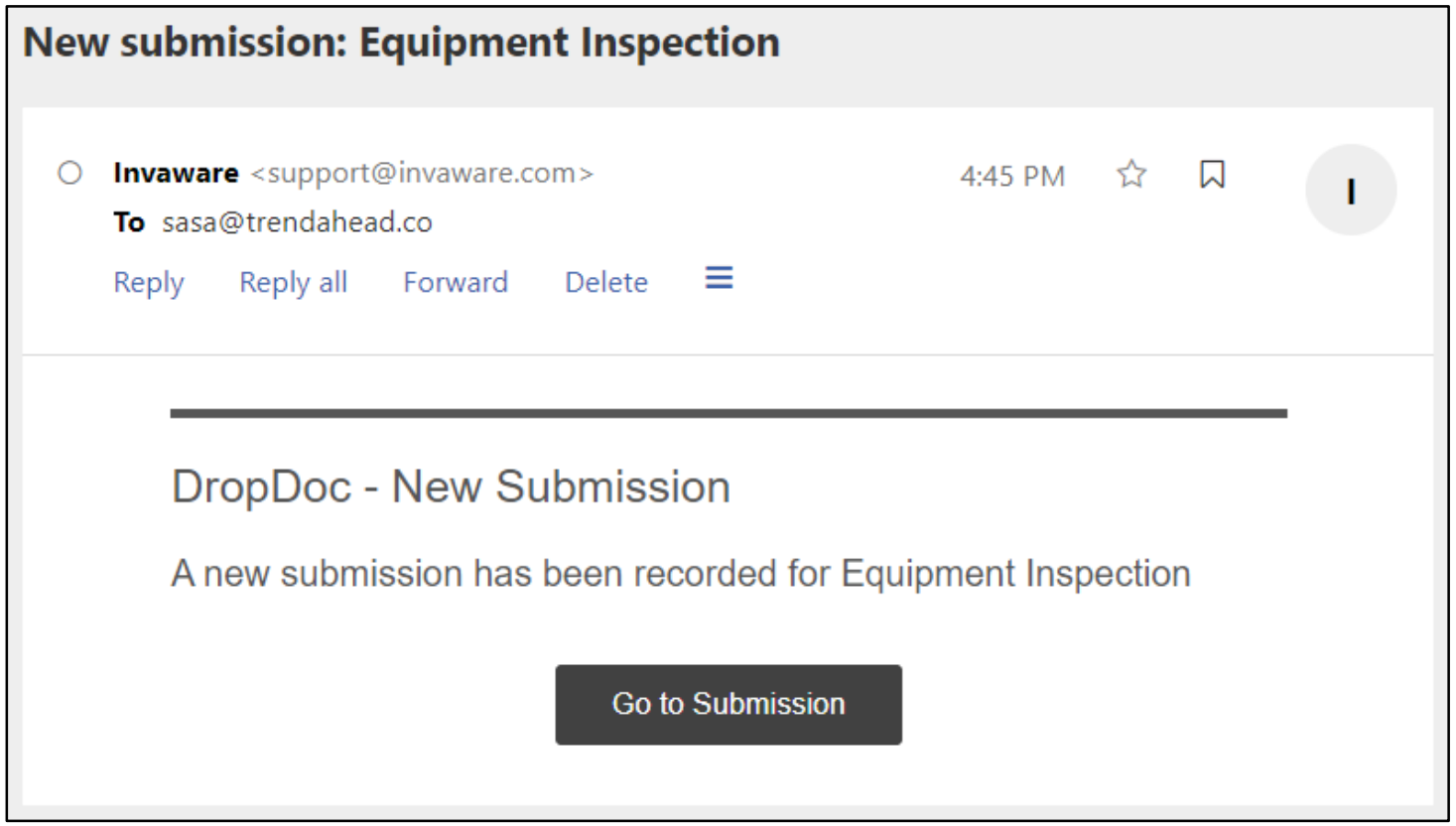
Checklist Notifications

Once a checklist has been submitted, the user receives a notice in their home dashboard as well as the notification bell icon in the top right corner



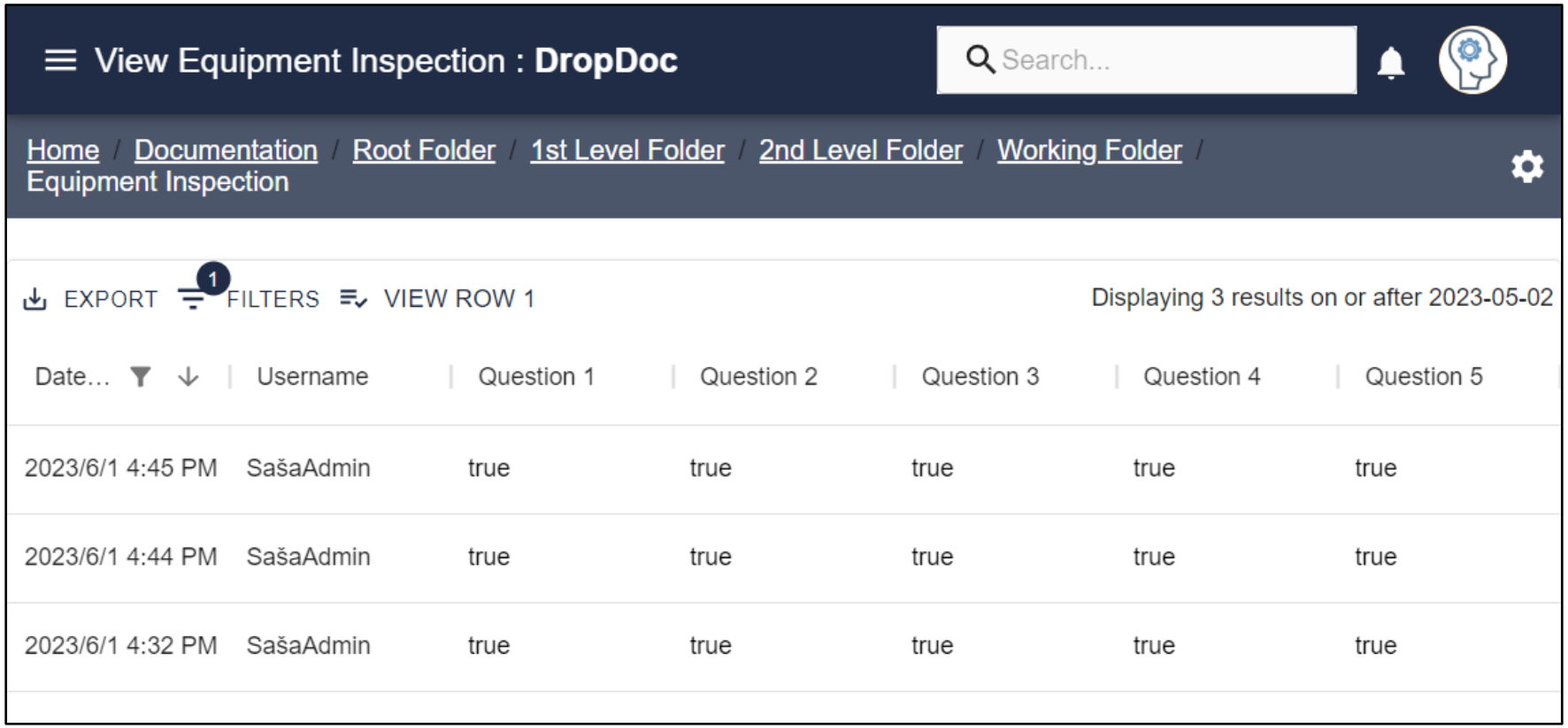
Checklist Notifications

Users that have email notifications checked off as well will also receive an email from support@invaware.com



Checklist Results

Clicking on the notifications takes the user to the result sheet of the checklist





Congrats on leveling up your DropDoc toolkit!